

FACULTY & STAFF HOUSING BUILDING PERMIT PROCESS

Process Steps and Responsibilities

Step	Activity	Responsibility
1	Project Idea	Homeowner
2	Contact CHA	Homeowner
3	CHA Review / Approval	CHA
4	Project Approved	CHA
5	Consult with UCSB Building Official — Determine Whether Permit Is Required	Homeowner
Decision	Does the Project Require a Permit?	UCSB Building Official
6	Proceed Without Building Permit	Homeowner
7	Submit Permit Application	Homeowner
8	Plan Review	UCSB Building Official
9	Permit Issued	UCSB Building Official
10	Construction / Work	Homeowner
11	Required Inspections	UCSB Building Official
12	Permit Closed	UCSB Building Official

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